

Guidelines for Spot Round of Counselling for Provisional Admission into 3-Year Diploma in Engineering and Technology in Government Polytechnics of Assam

Round: Spot Counselling for Admission

Reporting Time: 9:00 A.M. to 11:30 A.M. at the respective institutes

Dates of Counselling: As per Annexure II

As per order no eCF No. 500152/1 dated 5th June 2024, vacant seats at the time of the spot counselling round will be **de-reserved** to the unreserved category.

	Event	Date
SPOT ROUND-1	Spot Counselling for Already Registered Candidates but not allotted seat and whose seats were cancelled/withdrawn for various reasons.	11 th August, 2025 – 12 th August, 2025
SPOT ROUND-2	Spot Round for Unregistered Candidates and Registered Candidates (subject to availability of seats after spot round-1)	13 th August, 2025

Candidates eligible to participate in the Spot Round:

1. Candidates who have registered in Samarth Portal and fulfil the eligibility criteria but are not allotted a seat during online counselling rounds.
2. Candidates having the eligibility criteria and were allotted seats in online counselling, but the allotment was cancelled due to various reasons.
3. The candidates who have not registered in the Samarth portal for online counselling are also eligible to take part in SPOT ROUND. However, they must fulfil the eligibility criteria and also pay a non-refundable registration fee of Rs. 300/- at the time of Spot Counselling.
4. The candidate who has withdrawn their seat on or before 6th August, 2025 and fulfils the eligibility criteria.

Note: Candidates who are already admitted and have not withdrawn their seats within the due date are not eligible to participate in the Spot Round. If any such candidate is allotted a seat due to false information provided by the candidate, the allotted seat of spot round will be cancelled.

Detailed Guidelines:

1. Types of Spot Counselling:

- a. Spot Counselling for Already Registered Candidates.
- b. Spot Counselling for Unregistered Candidates and Registered Candidates.

2. Registration Fees:

A non-refundable registration fee of Rs. 300/- (Rupees Three Hundred Only) is to be collected by the respective institute from non-registered candidates appearing for spot counselling. Already registered candidates need not pay the registration fee. Registration fee collected has to be deposited to SCTE account.

3. Eligibility for Spot Counselling on 11th and 12th August, 2025

A. Candidates rejected/ cancelled due to:

- b. Non-submission of NCL (Non-Creamy Layer) certificate.
- c. Wrongly registered as CGE (Central Government Employee) quota.
- d. Wrong entry of marks.
- e. By mistake allotment cancelled during the upgradation process due to various reasons
- f. Inability to submit required documents (caste/category certificate etc.), hence considered as General.

B. Candidate withdrawing their seats within the stipulated time.

These candidates may participate in spot counselling on 11th August, 2025 – 12th August, 2025. A merit list will be prepared by the respective institution for these candidates, and branches will be allotted on due time by the principal based on this merit list.

4. Admission for Registered candidate:

Admission will be granted by the admission coordinator in the Institute portal/ as per the vacancy list. Candidates must visit the institute physically **with original documents and self-attested photocopies along with 4 copies of passport photographs.**

All allotted candidates must pay the admission fee of Rs. 4700/- to the respective institute as per the guidelines of the institute. Candidates can contact the admission coordinator of the institute for details.

5. Spot Counselling for Unregistered Candidates:

Candidates who have not registered on the Polytechnic admission portal or whose Form numbers are not in the rank list may participate in spot counselling at the respective institution on 13th August, 2025. Already registered candidates may also participate in this round, however, no priority will be considered for admission during this round. Admission will be granted by the admission coordinator in the Institute in offline mode as per the vacancy list. Candidates must visit the institute physically **with original documents and self-attested photocopies along with 4 copies of passport photographs.**

B

H/S.

h

6. Withdrawal and Participation:

Candidates who are already admitted and wish to participate in spot counselling must surrender their admitted seat by 6th August, 2025, at their own risk. They must submit a declaration that they will not claim their previous seat back. The Directorate of Technical Education (DTE) will not be responsible if the candidate does not secure admission in the spot round.

7. Filling up of Vacancy:

All vacant seats will be filled up as per the vacancy list provided by DTE.

8. Branch Allotment:

Principals will form a committee to allocate branches to all candidates admitted through spot counselling based on merit. This process should be completed by 14th August, 2024.

9. Updating Admission Details:

Colleges must update spot admission details in the Counselling Portal as instructed by DTE.

10. Eligibility criteria:

Candidates must fulfil the eligibility criteria as per the information brochure for Polytechnic admission 2025. PRC should be invariably obtained from the candidate at the time of admission. All required documents must be produced at the time of spot admission

Note:

- a. Allotment of seat is subject to available vacancy.
- b. The Counselling Committee reserves the right to cancel or modify any of the clauses mentioned above.
- c. Spot Round 2 is subject to availability of vacant seats after Round 1.

Merit List Generation formula:**RANK GENERATION GUIDELINES FOR POLYTECHNIC ADMISSION 2025-26.**

1. For rank generation the average % of four subjects viz. Mathematics, Science, English and any one subject as mentioned below :

- i) Social science
- ii) Business studies
- iii) Civics
- iv) History
- v) Economics
- vi) Geography
- vii) Home science
- viii) Indian culture and heritage
- ix) Psychology

2. If there is tie then rank will be as follows:-

- (a) (i) Marks of **Mathematics**,
- (ii) if tie in Mathematics then Marks of **Science**,
- (iii) if tie in Mathematics and Science then in Marks of **English**,
- (iv) if tie in Mathematics , Science and English then **average % of Marks obtained in four subjects as mentioned in Point 1** plus any one subject with higher marks.
- (v) if tie in point (iv) then **candidate with higher age** will be considered based on his/her date of birth,
- (vi) If tie again in point (v) then **Alphabetical order of First Name** will be considered
- (vi) If still tie exists then **application number of candidate** will be considered. (first come first serve basis).

Spot Counselling for Already Registered Candidates (Round 1)Date of counselling: 11th August, 2025

Time of Reporting: 9:00 A.M. to 11:30 A.M.

LIST OF INSTITUTIONS:

SL NO	INSTITUTION
1	ASSAM ENGINEERING INSTITUTE, GUWAHATI
2	ASSAM TEXTILE INSTITUTE, GUWAHATI
3	NOWGONG POLYTECHNIC, NAGAON
4	KAMRUP POLYTECHNIC, BAIHATA CHARALI
5	NALBARI POLYTECHNIC, CHANDKUCHI
6	BONGAIGAON POLYTECHNIC, BONGAIGAON
7	GOALPARA POLYTECHNIC, GOALPARA
8	DIBRUGARH POLYTECHNIC, DIBRUGARH
9	GOLAGHAT POLYTECHNIC, FURKATING
10	DHEMAJI POLYTECHNIC, DHEMAJI
11	RESIDENTIAL GIRLS, POLYTECHNIC, GOLAGHAT
12	SILCHAR POLYTECHNIC, SILCHAR
13	DIPHU POLYTECHNIC, DIPHU

Spot Counselling for Already Registered Candidates (Round 2)Date of counselling: 12th August, 2025

Time of Reporting: 9:00 A.M. to 11:30 A.M.

LIST OF INSTITUTIONS:

SL NO	INSTITUTION
1	PCPS GIRLS, POLYTECHNIC, GUWAHATI
2	SONITPUR POLYTECHNIC, DHEKIAJULI
3	MORIGAON POLYTECHNIC, MORIGAON
4	UDALGURI POLYTECHNIC, BHERGAON
5	BARPETA POLYTECHNIC, BARPETA
6	CHIRANG POLYTECHNIC, BIJINI
7	BAKSA POLYTECHNIC, BAKSA
8	H.R.H THE PRINCE OF WALES INSTITUTE OF ENGINEERING & TECHNOLOGY, JORHAT
9	TINSUKIA POLYTECHNIC, MAKUM
10	LAKHIMPUR POLYTECHNIC, BIHPURIA
11	SIBSAGAR POLYTECHNIC, SIVASAGAR
12	KARIMGANJ POLYTECHNIC, SRIBHUMI
13	HAILAKANDI POLYTECHNIC, KATILICHERA

Spot Counselling for both Registered Candidates and Unregistered Candidates (Round 2)
(Subject to availability of seats after 1st round of spot counselling. Interested candidates are requested to contact the admission coordinator for vacancy.)

Date of counselling: 13th August, 2025

Time of Reporting: 9:00 A.M. to 11:30 A.M.

LIST OF INSTITUTIONS:

SL NO	INSTITUTION
1	ASSAM ENGINEERING INSTITUTE, GUWAHATI
2	ASSAM TEXTILE INSTITUTE, GUWAHATI
3	NOWGONG POLYTECHNIC, NAGAON
4	SONITPUR POLYTECHNIC, DHEKIAJULI
5	NALBARI POLYTECHNIC, CHANDKUCHI
6	BONGAIGAON POLYTECHNIC, BONGAIGAON
7	GOALPARA POLYTECHNIC, GOALPARA
8	DIBRUGARH POLYTECHNIC, DIBRUGARH
9	H.R.H THE PRINCE OF WALES INSTITUTE OF ENGINEERING & TECHNOLOGY, JORHAT
10	DHEMAJI POLYTECHNIC, DHEMAJI
11	RESIDENTIAL GIRLS, POLYTECHNIC, GOLAGHAT
12	SILCHAR POLYTECHNIC, SILCHAR
13	DIPHU POLYTECHNIC, DIPHU
14	PCPS GIRLS,POLYTECHNIC, GUWAHATI
15	KAMRUP POLYTECHNIC, BAIHATA CHARIALI
16	MORIGAON POLYTECHNIC, MORIGAON
17	UDALGURI POLYTECHNIC, BHERGAON
18	BARPETA POLYTECHNIC, BARPETA
19	CHIRANG POLYTECHNIC, BIJINI
20	BAKSA POLYTECHNIC, BAKSA
21	GOLAGHAT POLYTECHNIC, FURKATING
22	TINSUKIA POLYTECHNIC, MAKUM
23	LAKHIMPUR POLYTECHNIC, BIHPURIA
24	SIBSAGAR POLYTECHNIC, SIVASAGAR
25	KARIMGANJ POLYTECHNIC, SRIBHUMI
26	HAILAKANDI POLYTECHNIC, KATILICHERA